

INDIAN ASSOCIATION OF DRMATOLOGISTS,
VENEREOLOGISTS AND LEPROLOGISTS
(TELANGANA STATE)



CONSTITUTION

TS-IADVL

(TS means State)

IADVL Telangana State

Registration.no.514 of 2015 of A.P. Societies registration Act

IADVL TELANGANA EXECUTIVE 2021

President

Dr .D.B.N.MURTHY

President-Elect

DR.N.RAMESH

Immediate Past President

DR.PAVITHRAVANI PATALAY

Vice-Presidents

Dr.V.GEETA & DR.B.MOHAN LAL

Hon. Secretary

Dr. BHUMESH KUMAR KATAKAM

Treasurer

Dr.B.JANARDHAN

Joint-Secretaries

Dr.RAJETHA DAMISETTY & DR.RAJKIRIT.E.P

Constitution of the Indian Association of Dermatologists, Venereologists and Leprologists,
Telangana State

Dr. BHUMESH KUMAR KATAKAM

Honorary Secretary

Indian Association of Dermatologists, Venereologists and Leprologists,
IADVL TELANGANA Headquarters

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IADVL TELANGANA CONSTITUTION COMMITTEE

CHAIRPERSON

DR.PUTTA SRINIVAS

Members

Dr. D.B.N.MURTHY, President (Ex-officio)

Dr. BHUMESH KUMAR KATAKAM, Hon. Secretary (Ex-officio)

Dr.P.NARASIMHA RAO

DR.A.GNANESHWAR RAO

DR.K.SAI KRISHNA

DR.B.NARAYAN REDDY

Advisors

Dr.G. VENKATARAMANA (President 2016)

Dr. G. MANMOHAN (President 2017)

Dr. G. NARSIMHA RAO NETHA (President 2019)

Dr. PAVITRAVANI PATALAY (President 2020)

Presidential Message



Dear friends, Senior & Junior colleagues

I am happy to be a part of bringing the print version of the constitution book for TSIADV L. I hope this constitution book will help every TSIADV L member in following the contents implicitly and guiding the executive committee to work with the frame work of bye laws laid down

by the TSIADV L constitution.

I profusely thank all the TSIADV L members who contributed in the formation of constitution book

With Regards

Dr.D.B.N.Mutrhy

State President

LMTS 48

Honorary State Secretary Message



Dear esteemed members,

Greetings from the executive committee. We are very happy to announce the release of the constitution book of TSIADV L. A lot of effort has gone into the penning of this book by our members. On this happy occasion I thank all the members who worked hard to give the

final form to the TSIADV L constitution. I hope that this constitution will guide us all and wish that all the members will abide by the constitution for proper functioning of TSIADV L and to bring more laurels to IADV L.

With Regards

Dr. BHUMESH KUMAR KATAKAM

Hon.State Secretary

LMTS 3891

Consitution Committee Chairperson Message



“However good a constitution may be, if those who implementing it are not good, it will prove to be bad. However, bad a constitution may be, if those implementing it are good, it will prove to be good”.

Bharat Ratna. Late Sri. Dr. B.R. Ambedkar.

It’s very heartening to know that TSIADV L 2021 is bringing out the First TSIADV L Constitution. Constitution is a body of fundamental principles or established precedents according to which a state or other organization is acknowledged to be governed.

We should have a constitution for the following reasons

- To provide a set of basic rules that allow for coordination amongst members of society.
- To specify who has the power to make decisions in a society. It decides how the Association will be constituted.
- To set some limits on what an association can impose on its members. These limits are fundamental in the sense that Association may never trespass on them.
- To enable the Association to fulfill the aspirations, aims and objectives of association and create conditions for a just society.

Therefore, it can be understood that the constitution allows coordination and assurance. On the other hand, it can limit the powers of the Association.

Some of the members may get a doubt why we require separate TSIADV L constitution when there is already Central IADV L constitution, but what we have to understand is that Central IADV L Constitution is applicable to the functioning of Central Association, Office Bearers, National Conferences, Finances etc. only, it cannot be taken as legal document for the functioning of State branches. That’s why in Central constitution there is an annexure-II exclusively as “Model Rules and Bye-laws for state and local branches” and recommends that every state should have its own constitution with terms and conditions and shall be autonomous financially.

Keeping in view the need of having our own TSIADV L constitution in 2017 during TSCUTICON the AGBM on 2nd December 2017, has decided to constitute a “Constitution Committee” myself as Chairman and Dr. P. Narasimha Rao, Dr. B.N. Reddy, President & Secretaries of TSIADV L as members along with President and Secretary as Ex-Officio members.

We have prepared a draft constitution in 2018 and was circulated to all members on 30-10-2018 and all the suggestions received were carefully examined and incorporated. Subsequently it was approved in the AGBM held on 16-11-2018 and was unanimously approved by AGBM. Later President Dr. A.G. Rao and Secretary Dr. Sai Krishna have sent to it Central Association for ratification in CC council of IADV L. Central Association has sent our copy to Constitution Committee Chairman Dr. Arijit Condo o and he has sent some suggestions and minor corrections and we have also got them incorporated and sent back for approval, however unfortunately it was missing in the agenda and there was no communication about its status for quite some time.

Then again we had to pursue the matter and traced its status and requested President Dr.Kiran Godse and Secretary General Dr.Feroz to process the matter and take steps for logical conclusion as per the rules. The matter was again referred to Constitutional Committee headed by Dr.Amit Walia and Dr.Subodh Sirur. After receiving and incorporating the suggestions of Constitution Committee, a draft copy was again circulated to all the members, by President Dr.Pavithra Vani Pataly and Secretary Dr.Aruna Samarth and was approved in the AGBM by a majority vote of more than 77% and the same was ratified by CC of IADV L.

At this juncture it’s my responsibility to place on record that legendary Late Dr.Raghunath Patnaik Sir was very keen in this regard and he has thoroughly gone through each and every line, para and page and gave me suggestions on phone for almost an hour. It’s very sad that he is not among us and left to heavenly abode, on behalf of our committee and all the office bearers and primary members of TSIADV L we acknowledge his rich contribution and pay homage to him and feel that he will remain in our hearts forever.

The fact that that our constitution was approved twice in AGBM's in 2017 and 2020, itself reflects our strong will to have our own constitution to run TSIADV L transparently and judiciously.

On behalf of the constitution committee we are here with placing in the hands of TSIADV L and all the primary members and from now onwards it's their responsibility to implement it and fulfill the aims and objectives of association and welfare of primary members.

We sincerely thank Dr.Kiran Godse,President IADV L 2020, Dr.Jayadev Betkerur President IADV L 2021and Dr.Feropz Secretary General 2020-2022 for placing our constitution in the agenda and for getting it ratified by Central Council . We also sincerely thank all the Central Council Members for ratifying our constitution. We humbly acknowledge Constitution Committee Chairman, Dr.Arijit Coondoo,Dr.Amith Walia and Dr.Subodh Sirur and the members for thoroughly going through our constitution and giving very precious suggestions and for making it complete and perfect.

I sincerely thank on behalf me and Dr.P.Narasimha Rao, Dr.B.N.Reddy all the Presidents and Secretaries of TSIADV L from 2017 to 2020,namely Dr.G.Manmohan and Dr.Venkata Krishna in 2017, Dr.A.G.Rao and Dr.Sai Krishna in 2018, Dr.Narasiha Rao Netha and Dr.Rajiv Singh in 2019 and Dr.Pavithra Vani Patalay and Dr.Aruna Samarth in 2020 and also Dr.DBN.Murthy and Dr.Bhumesh Kumar in 2021.

I sincerely thank members of the Construction Committee Dr.P.Narasimha Rao, and Dr.B.N. Reddy for their rich contributions with vast experience and also for making the TSIADV L Constitution complete in all aspects

Hearty Congratulations to Dr.DBN Murthy President, Dr.Bhumesh Kumar Secretary and Treasurer Dr.Janardhan of TSIADV L 2021 and thank all of them for taking the very good initiative to get our Constitution printed and to circulate to all the primary members(Hard copies and Soft copies also).

Constitution is not merely a “Lawyers” document, it is a vehicle of life and its spirit is always the spirit of association and its aims and objectives.

“If things go wrong in the constitution the reasons will not be that we have a bad constitution, but what we have to say is that “Man was vile”.

With regards

Dr. Putta Srinivas.

Chairman Constitution Committee.

LM/TS/59

Secretary 1992 APIADV

President 2014 APIADV

Constitution of TS-IADVL
(TS means Telangana State)

PART I: RULES

R1. NAME

The name IADVL- TELANGANA state branch here in after in the text below be called as **Telangana State IADVL branch (TS-IADVL branch)**

Note- How ever for administrative convenience, the nomenclature of “IADVL- Telangana State” Branch will continue for the purpose of Bank Account and PAN card

R2. REGISTERED OFFICE

The office SHALL be in the state capital HYDERABAD or at the place of State Secretary. The Telangana State Secretary shall have an office, appointed by the State Managing Committee.

R3. AIMS AND OBJECTIVES

- a) To promote and advance Dermatology, Venereology, Leprology and allied subjects.
- b) To create public opinion in the aforementioned specialties and educate the public in matters related to the prevention and cure of these diseases in all their aspects and initiate every effort as deemed necessary for achieving these objectives.
- c) To hold an annual state conference CUTICON-TS, DERMAZONE, DERMACON, MIDDERMACON or any other event as and when allotted by Central Association of IADVL, in different parts of the state on invitation by various local branches.
- d) To organize local, district or city branches who would be financially autonomous.
- e) To help adjoining state branches to hold periodic zonal conferences, meetings, and seminars to enable the members of adjoining areas to come into closer contact and to conduct free skin camps, school health programs, public awareness and education programs
- f) To do all other things as are cognate to the aims and objectives of the Association.

R4. MEMBERSHIP

As per the Central IADVL Constitution.

R5. REGISTER OF MEMBERS

The Telangana State Secretary shall maintain a register of the members of the state branch with their updated addresses and shall help update the Register of Members of IADVL by intimating the Honorary Secretary General of any change of address in writing or by e-mail. Any change in status of a member by resignation, termination or re-admission shall be as per the Constitution. It is mandatory for Telangana state branch Honorary Secretary to regularly update Telangana state branch members' list and send the updated version (separately showing the corrections made) to the Honorary Secretary General every March. The reports should also include the activities of the state, city and all sub-branches and also problems, if any, faced by the branches. The Honorary Secretary should make all the efforts to increase number of life members and encourage transfer of memberships from other states if any. No member can have simultaneously membership in two different state IADVL branches

R6.SUB-BRANCHES

A minimum of seven members of IADVL from any district, town or zone may form a local branch after approval of the State Council. The local branch should have an Executive Committee of President, one Vice-President and one local Secretary-cum-Treasurer and State Council Representative at the rate of one member for every 10 members and part thereof. The local branch may chart out their own Rules and Bye-laws in consonance with the State and National Constitution.

The local branches shall be autonomous both in their scientific and organizational activity as well as their financial liability, but shall, however, function within the gamut of state branch and national IADVL as per Rule 11 of the Constitution.

The local branches may host Telangana state conference of IADVL and organize scientific meetings. Any money saved from such a meet shall be equally shared by the local branch and the state branch.

The local branch may also create a fund of its own, by different sources as outlined in Rule 19 of the Constitution.

These branches will write "IADVL _TS___ State ___ Chapter"

R7. MANAGEMENT OF TS -IADVL STATE BRANCH.

All the executive and financial power shall lie with the Tengana State Council

- a) President
- b) President Elect
- c) Immediate Past President
- d) Vice-Presidents (two)
- e) Secretary

- f) Treasurer
- g) Joint Secretaries (two)
- h) Executive Committee members at the rate of one member for every 10 members or part there of from different local branches as well as from direct members; if the number is more than 100, then it should be one for every 20.
- i) Presidents and Secretaries of the local branches
- j) All members of the Central Council from the state branch
- k) All past national Presidents, Honorary Secretary Generals and Treasurers who are members of the state branch
- l) All past Presidents and State Secretaries from the state branch
- m) Editor of the state journal/publications if any
- n) Co-opted members, 1 for every 50 members
- o) Members invited by the President for the particular meeting

R8. FUNCTION OF THE TELANGANA STATE COUNCIL

The Telangana State Council shall function and have powers at the state level similar to those delineated for the Central Council by Rules 13, 14 and 15 of the Constitution.

VACANCIES IN THE STATE COUNCIL

- (a) Non-attendance of an elected member at three consecutive meetings of the executive committee without its permission shall constitute a vacancy.
- (b) Vacancies occurring for any reason, including resignation or death, shall be filled by the State executive by a majority of votes.
- (c) If the vacancy is related to the office of the President, the senior Vice-President shall act as President during the remaining term of the former's office.
- (d) In the absence of both the President and the senior Vice-President, the second Vice-President will assume the duties of the President during the remaining period of the former's office.

CHAIRPERSON OF THE MEETINGS OF THE STATE COUNCIL.

The President, or in his/her absence one of the Vice-Presidents in the order of seniority, shall preside at all meetings of the State Council.

In the absence of the President and Vice-Presidents, the State Council shall elect its own Chairperson by a majority vote.

DUTIES AND POWERS OF THE STATE COUNCIL

The State Council shall be the principal governing body of the Association. It shall oversee and regulate the general functioning of the Association and has overall control on all matters related to the Association. It will have powers to frame Rules and Bye-laws to conduct the business meetings of the Association. It will be in charge of the maintenance and administration of its office, library and other properties of the Association and also for the publications of the Association through its designated office bearers.

The State Council shall in addition to the powers expressly conferred upon it by these rules, exercise all such powers and do all such acts and things as may be done by the Association.

The State Council shall also exercise powers which are not hereby or by legislative enactments expressly directed or required to be exercised or done by the Association in a GBM:

- (a) To frame Rules and Bye-laws for its own guidance and to alter, amend or repeal them, subject to the ratification by the General Body at the next meeting.
- (b) To appoint committees and subcommittees, like, Constitution Ethics, Finance, Community Dermatology, Anti Quackery, Elections committee, etc. and ratify the President's action taken in exigent circumstances.
- (c) To represent before the State government or the State Medical Council or an equivalent organization of the Government of Telangana or public bodies any matter in which it, considers the interests of the Association or of the medical profession or of the specialties of Dermatology, Venereology and Leprology or their allied subjects are affected.

EXECUTIVE COMMITTEE

- (a) It shall consist of the President, President Elect, Immediate Past President, Vice-Presidents, Honorary Secretary, Honorary Treasurer, and Joint Secretaries.

It is the supreme executive body of the TS-IADVL that will deal with the general administration of the Association **under the guidance of State Council** and It will:

- (i) Maintain and regularly update the members' list

- (ii) Maintain the accounts of TS-IADV L
- (iii) Update the constitution as and when suggested by the constitution committee and endorsed by the General Body.
- (iv) Organize executive committee meetings, cc meetings, a General Body meetings and
Meetings of branch presidents and secretaries
- (v) Maintain minutes and records of various business meetings of the TS-IADV L
- (vi) Maintain the TS-IADV L website
- (vii) publish TS-IADV L news
- (viii) Guide the TS-IADV L academy of dermatology regarding TSMC/ medical council of
India/ any other appropriate body appointed by govt of India issues and sensitize
various authorities on academic issues that are of concern to the association
- (ix) Conduct TS-CUTICON, DERMAZONE, and also bid for DERMACON.
- (x) Administer the activities of various committees of TS-IADV L and the IADV L
academy of dermatology.
- (xi) To send such sms messages to members as necessary about various IADV L activities and sign such contracts as necessary

(b) The President shall have the authority to call two meetings in a year of the Executive Committee to initiate, control and guide the activities of the Association, including its scientific, academic and administrative activities. The Immediate Past Honorary Secretary and Immediate Past Honorary Treasurer shall be invited to attend Executive Committee meetings.

The Executive Committee shall meet at least once in a year between two CUTICONS. This midterm meeting of the State Executive Committee shall be called MID CUTICON MEET.

The Executive Committee shall meet the sub branch Presidents and Secretaries twice during the year, during STATE COUNCIL MIDCUTICON MEET and during DERMACON.

The President may convene a meeting of the Executive Committee at short notice to deal with urgent matters and should have such actions ratified by the STATE COUNCIL and General Body at the earliest.

To prioritize the goals and the objectives of the Association, the President may launch a presidential program during the year of his/her term of office and periodically assess or evaluate the program activities. By calling meetings as and when needed. At such a meeting, the President can invite eminent personalities, any

of the past Presidents, or others to offer their opinions on the subject concerned. However, the invitee can participate academically, without having voting right at the meeting. To frame rules for the existing Orations and criteria for selecting Orator etc.

To frame criteria for starting new orations by the members in the name of their family members, (father, mother, husband, wife, son or daughter etc) for which minimum contribution shall be Rs.10lakhs only

All the deposits shall be maintained in Nationalized banks only. Under no circumstances should the FDs be withdrawn, including for purchase of any permanent asset, without following the SOPs mentioned in the IADVLCentral Constitution and without the approval of 2/3rd majority in the GBM

R9. FUNDS OF TELANGANA STATE BRANCH

The state branch shall be entitled to collect funds from different sources and have a reserve fund as outlined by Rules 17 and 18 of the Central Constitution of IADVL.

R10. CENTRAL FUND COLLECTION

The central subscription is to be collected as per the rates fixed by the Central Council directly or through Telangana State branch; the money meant for the central fund contribution and journal contribution should be sent to the Honorary Secretary General and the branch's share shall be kept for the state branch. The state branch may also collect a "state levy" from its members for its general expenditure through a resolution of the State Council.

The State Council shall maintain a bank account, for day to day activities and may invest or spend its money as and when required (as per Rules 17-21 of the Central Constitution of IADVL).

All the movable and immovable assets or any outlaying money of the state branch belong to the IADVL. All the movable and immovable assets shall be in the name of **Telangana State IADVL branch (TS-IADVL branch)**. GBM shall appoint Building committee to manage permanent assets like Telangana State IADVL branch Building (TS-IADVL branch) and such Building committee shall be registered under TS-IADVL (Registration no.514 of 2015 of A.P. Societies Registration Act) and function as subsidiary of TS-IADVL. No member or group of members shall have the right to retain, sell, transfer and in any way alter the status of such assets, without a clear resolution circulated to all the members well in advance and approved by the Telangana State Council with three-fourths majority, and such a resolution of the Telangana State Council has to be ratified by the IADVL Central Council to become effective.

R11. ASSOCIATION YEAR AND FINANCIAL YEAR

Telangana State branch and local branches should have from 1 April to 31 March of subsequent year as the association or financial year.

R12. OFFICE BEARERS OF TELANGANA STATE BRANCH

- The President
- The President Elect
- Two Vice-Presidents
- Secretary
- Treasurer
- Two Joint Secretaries

PRESIDENT ELECT:

1. Shall be a member of the Association in good standing for the previous TEN YEARS.
2. Shall have a minimum experience of 15 years in the specialty of Dermatology, Venereology, and/ or Leprology, after passing his/her post-graduate qualification in the specialty.
3. Shall be exclusively engaged in the practice or teaching and/or Research of these specialties of Dermatology, Venereology and/or Leprology.
4. Must have been actively involved in the affairs of the Association in an official capacity either at the Central level as Vice-President, Honorary Secretary General or Honorary Treasurer or at the TS-IADV L or earstwhile in AP-IADV L before 2014 as Vice President, Secretary, Treasurer. He should have completed tenure at the time of filing nomination.

Candidate must declare conflict of interest if any.

VICE PRESIDENT (TWO)

1. Shall be a member of the Association in good standing for the previous SEVEN YEARS.
2. Shall have a minimum experience of 10 years in the specialty of Dermatology, Venereology and/or Leprology after passing his/her post-graduate qualifications in the specialty.
3. Shall be exclusively engaged in the practice, teaching and/or research of the specialties of Dermatology, Venereology and/or Leprology.
4. Must have been actively involved in the affairs of the Association in an official capacity either at the Central level as Honorary Secretary General, or Honorary Treasurer or Joint Secretary or at the TS, IADV L or earst while in AP-IADV L before 2014 as Honorary Secretary or a Central Council Member

from the Branch for a minimum period of two terms either continuous or with breaks.

Candidate must declare conflict of interest if any.

HONORARY SECRETARY AND HONORARY TREASURER:

1. Shall be member of the Association in good standing for the previous five years
2. Shall have a minimum experience of 10 years in the specialty of Dermatology, Venereology and/or Leprology after having taken his/her postgraduate qualification in the specialty.
3. Shall be exclusively engaged in the practice, teaching and/or research of the specialties of Dermatology, Venereology and/or Leprology.
4. Must have been actively involved in the affairs of the Association in an official capacity either at the Central level or at the TS ,or earst while in AP-IADV L before 2014 as Joint secretary or Central Council Member for a minimum period of TWO YEARS either continuous or with breaks.
5. Candidate for Honorary Treasurer should have been a Jt. Secretary or Central Council Member from at the TS ,or earst while in AP-IADV L before 2014 for a minimum period of TWO YEARS.
6. The Honorary Secretary and the Honorary Treasurer must be proposed from the same city of Telangana state.

Candidate must declare conflict of interest if any.

JOINT SECRETARY:

1. Shall be member of the Association in good standing for the previous five years.
2. Shall have a minimum experience of five years in the specialty of Dermatology, Venereology and/ or Leprosy, after passing his / her post-graduate qualification in the specialty.
3. Shall be exclusively engaged in the practice, teaching and/or research of research of the specialties of Dermatology, Venereology and/or Leprology
4. Must have been actively involved in the affairs of the Association in an official capacity either as Central Council Member from at the TS, or earst while in AP-IADV L before 2014 for a minimum period of TWO TERMS/YEARS either continuous or with breaks.
5. Candidate must declare conflict of interest if any.

- **No member will be eligible to contest simultaneously two posts of state branch or in combination of post of state branch and post of IADVL Central association.**
- **No member will be eligible to hold simultaneously two posts of state branch or in combination, post of state branch and post of IADVL Central association.**

R13. DUTIES, POWERS AND TENURE OF OFFICE BEARERS

To control and administer the state branch, the duties and powers of the state office bearers shall remain same as outlined in Rules 25A-F in the Central Constitution of IADVL. The tenure of all the office bearers shall be for one Association year. . The State Secretary and State Treasurer, being the Returning Officer and Joint Returning Officer respectively for the election of the State Branch, shall not be eligible to contest for any post as long as they are in office. The state branch shall formulate the conditions of eligibility of the office bearers in consonance with Rule 26 of the Constitution.

R14. PROCEDURE OF ELECTION OF OFFICE BEARERS of TELANGANA STATE BRANCH

- (a) The Telangana state branch and local branches should hold the election every year and new office bearers are to be appointed at the CUTICON.
- (b) Electoral roll: All those life members who are on Telangana State Register, and have paid all outstanding dues to the branch shall constitute the electoral roll.
- (c) Election officer: The Telangana State Council shall appoint an election officer for election of office bearers the ensuing session from among, the past state Presidents to conduct and supervise the state election. The State Secretary and State Treasurer shall be the Returning Officer and Joint Returning Officer respectively to help the election officer.
- (d) The mode of election to be decided by State Council shall be either by (i) postal ballots or (ii) direct ballot election at the time of GBM in CUTICON.
- (i) **POSTAL BALLOT-** If State Council decides for elections to be held by postal ballot, the following schedule shall be followed.

1. Handing of list of Life members-	1st July
2. Issue of Election Notification	10 th July
3. Last date for submission of nominations	20 th July
4. Withdrawal of nominations	25 th July
5. Dispatch of postal ballot	30 th July
6. Last date for receiving the postal ballot	10 th October
7. Counting of ballot papers & declaration of result	11 th October

Note – if any of the above days fall on public holiday the next official working day shall be taken in to consideration.

(ii) **Direct ballot election at the time of GBM in CUTICON.** If State Council decides for elections to be held as direct ballot election at the time of GBM in CUTICON then the following schedule shall be followed.

The Returning Officer shall invite nominations from the floor of the house, scrutinize them, give an opportunity to contestants to withdraw, and then put to election, which is to be conducted by the election officer. Whenever nominations are invited from the eligible members in the floor of the house/GBM; the contesting candidates must be present physically in the hall. If any post is unfilled then such posts shall be filled by calling nominations from the floor of the house and by following the procedure. Nomination shall be proposed and seconded by Life members and then shall be put for approval by GBM

(e) All election disputes shall be decided by an Arbitration Committee consisting of three available state Past Presidents and its decision shall be binding on all the candidates.

PART II: BYE-LAWS

BYE LAW-1. STANDING COMMITTEES

The State Executive Committee shall form various committees for the furtherance of the aims and objectives of IADVL in the state on the pattern and guidelines as in Part II Bye-law 1 of the Central Constitution.

BYE LAW-2. MEETINGS.

(a) Telangana State Executive Committee

The Annual State Executive Committee meeting should be held at the time of CUTICON-TS. The President may call an urgent State Council meeting at 7 days' notice. Two-thirds of the State Council members can call a requisition State Council Meeting at 15 days' notice to consider a specific circulated agenda. At the Annual State Council Meeting, the usual routine business shall be transacted on the pattern of the annual Central Council meeting (Part II Bye laws 2A of IADVL Central Constitution).

(b) General Body Meeting

The General body Meeting shall take place at the time of CUTICON-TS to (i) hold or announce the election result, (ii) to confirm the proceedings of State Council, (iii) to adopt an annual budget, (iv) to decide the venue of the next annual conference and its program, (v) to appoint the election officer, and (vi) to discuss and adopt any proposal from the members which may not be more than two in number.

The quorum shall be one-sixteenth of the members on the register or a fixed number as formulated in state bye-laws.

The agenda for the State Council and General Body Meeting, Quorum, Minutes and change of Rules and Bye-laws shall be undertaken as per the Part II Bye-laws 3, 4, 5, 6 and 7, respectively, of the Central Constitution.

BYE LAW-3. CUTICON

The state branch shall organize an Annual State Conference, named CUTICON followed by the name of the local state branch, hosted by any local branch or on its Sown, e.g. CUTICON-TS,2018, and 10th/18th or 12th State Conference of IADVL" will be mentioned in the next line. CUTICON-TS shall have a two day program in which organizational meetings (State Council and General Body Meeting), guest lectures, scientific meetings and symposia, and free papers, shall be organized. There will be an inaugural function, where the newly elected President and other office bearers shall be appointed.

CUTICON-TS shall be open to all registered IADVL members. The Organizing Committee shall in general follow the same pattern as in the case of DERMACON and should encourage their members for awards, medals and prizes to ensure larger

participation.

20% of the delegate fee from CUTICON-TS should go to the State, IADVL as a capital fund for the state.

STANDARD OPERATIVE PROCEDURES (SOP)

All the Standard operative procedures as mentioned in IADVL constitution are applicable in all aspects to TS-IADVL and shall be strictly followed